

TOM GREEN COUNTY



OFFICE OF THE COUNTY AUDITOR

April 23, 2026

The Honorable Stacye Speck
Justice of the Peace, Precinct 3
3052 N. Bryant Blvd
San Angelo, TX 76903

Dear Judge Speck,

We recently completed our review of your office's financial records for the months of October 2023 through September 2024. Included in the review were the Treasurer's receipts and deposit reports for your office, Justice of the Peace, Precinct 3 receipts, receipt journals by fund and fee code, till balance reports, citations count report, scanned citations and warrants, and the Justice of the Peace Precinct 3 monthly reports presented to Commissioners Court. The review included fee collections and cash receipts from iCON (Net Data).

During the review of departmental adjustments and paid warrants, three cases were identified in which supporting documentation had not been scanned into the court software. In addition, nine cases were found to be missing scanned citations. All missing documents were subsequently located within the paper records and uploaded into the appropriate cases in the system. It is essential that defendant records remain complete, accurate, and readily accessible. When documentation is not promptly scanned and attached, gaps in the record can occur, which may affect case tracking, decision-making, and overall transparency. As a best practice, all supporting documentation related to a case should be scanned and attached to the corresponding record as soon as it is received. Consistent and timely documentation strengthens internal controls by ensuring that records are reliable, auditable, and available to all relevant parties when needed.

We also found 16 warrants within the iCON system that had not been updated to reflect the status recorded in the Odyssey court software. This discrepancy results from Justice of the Peace cases being maintained in a system separate from the software for other courts. Because multiple systems are in use, warrant statuses must be routinely reconciled to ensure consistency and accuracy across platforms.

To address this, we recommend that all active warrants be reviewed on at least a monthly basis, with statuses verified and updated in both systems as needed. Regular reconciliation is considered a best practice, as it reduces the risk of outdated or conflicting information. This process strengthens internal controls by helping ensure that records remain aligned across systems, minimizes the likelihood of administrative errors, and reduces the risk of a defendant being wrongfully arrested due to inaccurate warrant status information.

We appreciate your cooperation and willingness to help provide the information we needed to perform this review. If you should have any questions, please do not hesitate to contact me.

Very cordially,

A handwritten signature in black ink that reads "Nathan Craddock". The signature is written in a cursive style with a long horizontal flourish at the end.

Nathan Craddock
County Auditor

Cc: The Honorable Jay Weatherby
District Judge, 340th Judicial District

The Honorable Commissioners Court
Tom Green County, Texas